

Attachment A
General Instructions:

Each State must provide the information indicated below on its TANF program regardless of the funding source -- i.e., no matter whether the State used segregated Federal TANF funds, segregated State TANF funds, or commingled funds to pay for the benefit or service.

If the State elects to report on other benefits or activities provided through other program funding streams, please mention it after the TANF-funded benefits or activities for each item.

1. The State's definition of each work activity.

The Job Opportunities and Basic Skills (JOBS) Program is Oregon's welfare-to-work program. Education, training and job placement services are provided to TANF clients to help them prepare for, find, and keep a job. All of these components (activities) of the JOBS program are available in every service district: a) Basic Education: Intended to ensure functional literacy, language skills, or basic educational attainment for JOBS participants. Basic Education includes remedial education (adult basic education), English as a Second Language (ESL), and high school or GED completion. b) Job Readiness: Designed to prepare participants to compete in the local labor market. The Job Readiness activity (aka Life Skills), provides instruction on time management, parenting, budgeting, self-esteem and other basic skills needed to enhance a client's potential for achieving long-term self-sufficiency. c) Job Search: Focus on participants looking for and obtaining employment. It is designed to improve skills in locating and competing for employment in the local labor market, and may include writing resumes, instruction in interviewing skills, group and individual job search. d) Job Skills Training: Designed to provide short-term classroom training in vocational and technical skills, or equivalent knowledge and abilities in a specific job area. e) JOBS Plus: A program under Oregon law that provides TANF clients with on-the-job training, while paying their benefits as wages from the work-site assignment. Wage supplements and employer reimbursements are funded by General Fund and charged as MOE. The program is only available to TANF recipients. f) On-the-Job Training (OJT): Paid work experience and training for a specified period of time. The employer trains the participant and is reimbursed, usually at 50 percent of the participant's wages, for those training costs. g) Program Entry: Orientation to JOBS services and supports, rights and responsibilities, assessment of family needs and strengths, and writing a mutually developed case plan. h) Retention Services: Any activities used to help employed clients ensure job retention and to help them enhance wages. i) Sheltered/Supported Work: Structured staff support, skill training, intervention and counseling. As participants develop skills, they receive more and more responsibility until they can function in employment independently. j) Work Program for Underemployment (UN): Clients work in unsubsidized employment full or part-time, while remaining eligible for TANF cash assistance. k) Work Experience: Unpaid short-term work at a job site meant to develop good work habits and basic vocational skills to enhance employability. It can be through a private for-profit business, nonprofit organization or public agency. l) Work Supplementation: Up to six months of work-site training provided by an employer under contract. m) Vocational Training: Skilled training that leads to an occupation with an appropriate wage level and opportunity for employment. Vocational Training is usually full-time up to 12 months. n) Parents as Scholars: An educational program which involves beginning or continuing a two or four year degree program.

o) Microenterprise: Self employment in a business that has fewer than five employees and capital needs no less than \$35,000. p) Wellness Services: Coordinated case management services related to mental health and addiction services, domestic violence prevention, and medical issues.

2. A description of the transitional services provided to families no longer receiving assistance due to employment.

The Oregon Department of Human Services (DHS) is committed to ensuring TANF clients who become employed through the JOBS Program are able to continue working and moving toward self-sufficiency. Transitional benefits and services are available to TANF clients who become ineligible for the Pre-TANF or TANF programs because of an increase in earned income. Transitional benefits and services are available for up to 12 months upon meeting the criteria for receiving support services in the JOBS program. The total cost of JOBS support service payments may not exceed \$1,000 for the duration of the 12-month period. These benefits and services include:

- Support service payments when needed to support employment and long-term self-sufficiency, when no other resources exist. This may include money for tools, transportation, car insurance, clothing, or uniforms.
- Ongoing case management spent helping the client identify and access other resources, retain the job and enhance wages, reduce dependence on other program benefits, and make the adjustment to the world of work.
- Retention activities to maintain employment and enhance wages.

The Post-TANF program provides ongoing retention payments of \$100.00 per month (as of October 2010 the payment is \$50.00), per qualifying adult, for up to 12 months to TANF clients who have become employed and are no longer TANF eligible due to earnings, as long as the client:

- meets federally required JOBS monthly participation rates in unsubsidized paid work and, if necessary, JOBS activities; and
- household income does not exceed 250% of the Federal Poverty Level (FPL); and
- has a dependent child less than 18 years of age (19, if enrolled in school); and
- remains a resident of Oregon; and
- report employer verified work hours as required by DHS.

Note: Clients leaving TANF because of employment may be eligible for 12 months of extended medical benefits, and employment-related day care benefits as long as they stay eligible. Clients leaving TANF because of increased child support may be eligible for four months of extended medical benefits.

3. A description of how a State will reduce the amount of assistance payable to a family when an individual refuses to engage in work without good cause pursuant to 45 CFR 261.14 of this chapter.

Re-engagement is a process intended to encourage clients to fully participate in case plan activities. The re-engagement process is initiated when a concern related to the plan or participation in the plan has arisen. In the JOBS program, the re-engagement process provides an opportunity to determine good cause for failure to cooperate with JOBS program activities and to help participants and potential participants resolve disputes and misunderstandings. This includes disputes about case plans, JOBS support service payment amounts, irregular attendance at assigned JOBS activities, missed appointments, failure to participate in a JOBS component, and refusal to accept or maintain employment. DHS screens clients for barriers to employment or participation in case plan activities. Examples include screening for learning disabilities, domestic violence, alcohol or drug issues, mental health issues, physical impairments or conditions that interfere with participation, etc. DHS case managers staff the results of these screenings, evaluations or assessments with contracted professionals in the appropriate fields to determine the extent to which these barriers impede an individual client's participation in employment or the JOBS Program and to determine if

nonparticipation is due to the client's inability or willful noncompliance. The penalties for non-cooperation with Employment Program requirements are progressive. There is one month of disqualification to be served at each level. They are as follows: • The first level through the third level is the removal of non-cooperating client's need from the need group (i.e., the non-cooperating member will not be included in the benefit group). • At the fourth level, TANF cash is stopped for the entire need group. Clients remain eligible to receive TANF, but their cash payments stop until they cooperate with JOBS for two weeks. Before applying each level of disqualification, an assessment of the client's family situation must be completed. The focus is specifically on the potential impact of the disqualification on the health, safety, and general well-being of the children. Before the final level of disqualification, the assessment must include a home visit. DHS must identify alternate resources for the family to meet their needs. Even though clients lose TANF payments at the fourth level, they remain eligible for medical benefits as long as they would otherwise be eligible for TANF.

4. The average monthly number of payments for child care services made by the State through the use of disregards, by the following types of child care providers:

<u>i. Licensed/regulated in-home child care:</u>	0
<u>ii. Licensed/regulated family child care:</u>	0
<u>iii. Licensed/regulated group home child care:</u>	0
<u>iv. Licensed/regulated center-based child care:</u>	0
<u>v. Legally operating (i.e., no license category available in State or locality) in-home child care provided by a non-relative:</u>	0
<u>vi. Legally operating (i.e., no license category available in State or locality) in-home child care provided by a relative:</u>	0
<u>vii. Legally operating (i.e., no license category available in State or locality) family child care provided by a non-relative:</u>	0
<u>viii. Legally operating (i.e., no license category available in State or locality) family child care provided by a relative:</u>	0
<u>ix. Legally operating (i.e., no license category available in State or locality) group child care provided by a non-relative:</u>	0
<u>x. Legally operating (i.e., no license category available in State or locality) group child care provided by a relative:</u>	0
<u>xi. Legally operated (i.e., no license category available in State or locality) center-based child care:</u>	0

5. If the State has adopted the Family Violence Option and wants Federal recognition of its good cause domestic violence waivers under 45 CFR 260.50-58, then provide (a) a description of the strategies and procedures in place to ensure that victims of domestic violence receive appropriate alternative services and (b) an aggregate figure for the total number of good cause domestic waivers granted.

Oregon has done the following: a) Established and enforced standards and procedures to screen and identify individuals receiving assistance with a history of domestic violence while maintaining the confidentiality of such individuals; b) Created a system for referring such individuals to counseling and supportive services; c) Directed staff to waive, pursuant to a determination of good cause, other program requirements (for so long as necessary) for individuals receiving assistance, in cases where there is a potential safety concern for the client (see

below). d) Identified the specific program requirements that are being waived; grants waivers appropriately based on need as determined by an individualized assessment by a person trained in domestic violence. This determination is conducted no less often than every six months. Waivers are accompanied by an appropriate service plan that: 1. Is developed by a person trained in domestic violence; and 2. Reflects the individualized assessment and any revisions indicated by the re-determination; and 3. Is designed to lead to work, to the extent consistent with Sec. 260.52(c). The total number of cases reported with good cause domestic violence waivers for Federal Fiscal Year 2010 was 29,528 which equates to an average monthly unduplicated number of 2,461.

6. A description of any nonrecurrent, short-term benefits (as defined in 45 CFR 260.31(b)(1)) provided, including:

i. The eligibility criteria associated with such benefits, including any restrictions on the amount, duration, or frequency of payments;

ii. Any policies that limit such payments to families that are eligible for TANF assistance or that have the effect of delaying or suspending a family's eligibility for assistance;

iii. Any procedures or activities developed under the TANF program to ensure that individuals diverted from assistance receive information about, referrals to, or access to other program benefits (such as Medicaid and food stamps) that might help them make the transition from welfare to work.

The Pre-TANF Program provides initial screening, case management, and cash assistance to families applying for the Temporary Assistance for Needy Families (TANF) program. The Pre- Pre-TANF Program eligibility requirements are the same as TANF. However, applicants can receive Pre-TANF Program benefits based on their declaration of meeting eligibility factors without providing written verifications. Before Pre-TANF Program services begin, an assessment of the immediate unmet needs and strengths of the whole family is completed, eligibility is determined for Food Stamps and TANF-related Medical benefits, and TANF eligibility is reviewed. While in the Pre-TANF Program families are offered to conduct a labor market test as well as holistic family assessments and screenings to address immediate family stability issues. Non-recurring short term benefits are made to meet the family's immediate stabilization needs including vendor payments for shelter and utility costs. Total payments are limited to 200% of the TANF Payment Standard. Benefits include payments to pay for childcare, transportation, tools, and fees to support their efforts with labor market testing or attend other self sufficiency services. The Pre-TANF Program ends no later than 45 calendar days after the date of request for TANF. It can end in less than 45 days under the following circumstances: a) The client begins full or part-time employment that is expected to result in, or lead to, self-sufficiency. b) DHS determines that the client is unlikely to benefit from continued Pre-TANF due to their circumstances, such as situations of domestic violence. c) The TANF application is withdrawn or denied. d) The client does not cooperate with Pre-TANF employment requirements and does not have a good cause. Support service payments can also be made to victims of domestic violence who may not meet TANF financial eligibility standards. These payments are allowed under the Family Violence Option. Staff must issue notices to clients when they deny a request for a JOBS support service payment. Staff must also issue a notice to the client if a payment that a client receives on an on-going basis is stopped (closed) or reduced. Clients receive services and benefits through a program of coordinated case management. This means that DHS case managers instruct clients on all programs that DHS administers, including Medicaid, Food Stamp and

Employment Related Day Care benefits. Clients currently apply for all DHS programs on the same application, ensuring that there are no unnecessary barriers to accessing benefits. All DHS offices have written material in the form of pamphlets for clients regarding all DHS program benefits

7. A description of the grievance procedures the State has established and is maintaining to resolve displacement complaints, pursuant to section 407(f)(3) of the Social Security Act. This description must include the name of the State agency with the lead responsibility for administering this provision and explanations of how the State has notified the public about these procedures and how an individual can register a complaint.

TANF clients who are assigned to voluntary work experience or JOBS Plus activities may not displace workers per section 407(f)(3) of the Social Security Act. Job developers are given detailed instruction to notify potential employers about making sure that no current staff member is to be displaced by TANF clients who participate in work experience activities. All JOBS Plus program contracts require employers to sign a statement attesting to the fact that they are displacing no workers due to these work experience positions. If workers believe that they have been improperly or unfairly displaced because of TANF clients in a voluntary work experience or JOBS Plus activity, they may appeal to the DHS work experience coordinator. The Oregon Department of Human Services (DHS) has the lead responsibility for administering this provision.

8. A summary of State programs and activities directed at the third and fourth statutory purposes of TANF (as specified at 45 CFR 260.20(c) and (d) of this chapter).

a. Summarize below, the State programs and activities directed at preventing and reducing the incidence of out-of-wedlock pregnancies and establishing annual numerical goals for preventing and reducing the incidence of these pregnancies (TANF purpose 3):

The target set by the Oregon Legislature is 22 pregnancies per 1,000 girls age 15 to 17 by the year 2008 and less than 20 pregnancies per 1,000 girls age 15 to 17 by the year 2010. We credit the hard work of many groups and individuals for our success in addressing this vital benchmark. State agency representatives from Human Services, Commission on Children and Families and Education, responsible for overseeing Pregnancy Prevention, met with representatives from Planned Parenthood affiliates and the Teen Pregnancy Prevention Task Force to develop recommendations for the next phase of teen pregnancy prevention in Oregon. A comprehensive planning process has been completed which was directed by local communities and their youth. Community forums engaged community members, parents, and teens. Other methods of data collection included, but were not limited to, youth action research, student surveys and community feedback. Statewide and Local Teen Pregnancy Prevention Initiatives Community Coalitions Teen pregnancy prevention coalitions are community-based efforts to advocate for services, provide information and leadership committed to the prevention of teenage pregnancy. Local citizens knowledgeable about this issue complete a community review. The review identifies which components of a comprehensive pregnancy prevention program a community already has, and what gaps exist in youth services, media coverage or local leadership. Based on recommended strategies communities implement programs to address their local need. Implementation of My Future – My Choice My Future – My Choice is a 10 lesson comprehensive sex education program based on the Postponing Sexual Involvement curriculum with 5 lessons delivered by high school students and 5 lessons designed to be presented by an

adult. This program provides sixth and seventh grade students with the skills and information they need to postpone sexual involvement. The My Future-My Choice program initiative addresses multiple youth risk behaviors with a proactive, positive youth development approach. Teen leaders, who are trained in a one-day workshop and accompanied by an adult facilitator, present 5 classroom sessions. They teach younger teens how to recognize social and peer pressures to become sexually involved, provide information about the consequences of early sexual involvement, and teach assertiveness skills to help them resist pressure to become sexually active. The second 5 lessons provide the opportunity for an adult instructor to develop the student's understanding and knowledge of the physiological processes involved in maturation and puberty. The program emphasizes skill-building rather than just delivery of information and makes extensive use of props, posters, and interactive learning experiences appropriate for young adolescents. Implementation of the My Future-My Choice program has been supported by a voluntary advisory group comprised of state and local partners. The groups' responsibilities include developing an assessment process to gather community and school input, review feedback, recommend revisions to the lessons and address local response. AmeriCorps – HOPE AmeriCorps Members serve in various counties with local partners to educate Oregon communities about teen pregnancy and provide support for local efforts to reduce the number of teen pregnancies. Members function as assets to their communities in activities focused on prevention of risk behaviors and incorporating positive youth development to build skills in communication, decision making, setting personal boundaries and goals. These activities diminish risk taking behaviors and reduce the teen pregnancy rates. Reduction of teen pregnancies is an urgent goal under the Oregon Benchmarks. Oregon's teen pregnancy rate has consistently been lower than the national rate and the State has made considerable progress in lowering this rate over the past decade.

b. Summarize below, the State programs and activities directed at encouraging the formation and maintenance of two-parent families (TANF purpose 4):

Family Support and Connections provides front-end support and interventions to TANF or at risk families to provide supports that will reduce the likelihood of later entry into foster care. The short-term interventions include home visits, strengths/needs based family assessments, advocacy, individualized interventions, joint outcome based case planning, and emergency services. The services are designed to increase parental protective factors and decrease the risk factors of child abuse and neglect. A limited number of non-TANF families are provided access to this program.

9. An estimate of the total number of individuals who have participated in subsidized employment under §261.30(b) or (c) of this chapter. 1,268

Attachment B Childcare
Grantee Information

<u>State</u> OREGON	<u>Fiscal Year</u> 2010
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Program Information

<u>Provide the following information for EACH PROGRAM (according to the nature of the benefit or service provided) for which the State claims MOE expenditures. Complete and submit this report in accordance with the attached instructions.</u>
<u>1. Name of Benefit or Service Program:</u> Childcare Programs
<u>2. Description of the Major Program Benefits, Services, and Activities:</u> Employment Related Daycare (ERDC) provides childcare subsidies for clients that have accepted employment and need childcare in order to remain employed. Job Opportunity and Basic Skills (JOBS) Childcare provides childcare for clients that have accepted subsidized employment and for those that are participating in work related activities.
<u>3. Purpose(s) of Benefit or Service Program:</u> Childcare permits job preparation and employment that leads to self sufficiency, family stability and lessened dependency on governmental supports (TANF purpose 2).
<u>4. Program Type. (Check one)</u> <input checked="" type="radio"/> TANF <input type="radio"/> State
<u>5. Description of Work Activities (Complete only if this program is a separate State program):</u> N/A
<u>6. Total State Expenditures for the Program for the Fiscal Year:</u> \$18,755,177
<u>7. Total State MOE Expenditures under the Program for the Fiscal Year:</u> \$18,755,177
<u>8. Total Number of Families Served under the Program with MOE Funds:</u> 11,141 <u>This last figure represents (Check one):</u> <input checked="" type="radio"/> The average monthly total for the fiscal year. <input type="radio"/> The total served over the fiscal year.
<u>9. Financial Eligibility Criteria for Receiving MOE-funded Program Benefits or Services:</u> The family must reside in Oregon, family must include a needy child, family must require childcare in order to remain employed, in school or participating in work related activities, and family must meet financial eligibility requirements (income and resources) based on the number of people in the family.
<u>10. Prior Program Authorization: Was this program authorized and allowable under prior law? (Check one)</u> <input checked="" type="radio"/> Yes <input type="radio"/> No
<u>11. Total Program Expenditures in FY 1995 (NOTE: Provide only if response on question 10 is No):</u> \$0

Attachment B Housing Stabilization Program Grantee Information

<u>State</u> OREGON	<u>Fiscal Year</u> 2010
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Program Information

Provide the following information for EACH PROGRAM (according to the nature of the benefit or service provided) for which the State claims MOE expenditures. Complete and submit this report in accordance with the attached instructions.

1. Name of Benefit or Service Program:

Housing Stabilization Program (HSP)

2. Description of the Major Program Benefits, Services, and Activities:

The Housing Stabilization Program (HSP) is designed to promote economic independence of families who are homeless or at-risk of homelessness by helping them access and/or maintain safe, stable, and affordable permanent housing. It began (as HSP) on July 1, 2001 and is expected to serve 425 households per biennium. Program benefits should allow for an array of services designed to meet the individual family's needs and stabilize the housing situation. HSP payments can be issued to meet the family's needs for shelter, food, medical, transportation, child care, case management and other miscellaneous items determined by the joint case plan that impact housing stability and that cannot be met through other programs or other resources (such as other income or money in a bank account) that are immediately available.

1. Shelter Needs • Rent, mortgage and utility costs (water, phone, electric, gas, oil, propane, etc) including basic payments, connection charges and deposits. • Property tax up to one year, if necessary to avoid foreclosure. • Domestic violence shelter or "safe home" costs for room and board. • Emergency shelter including homeless shelters, hotel/motels, and transitional housing. • Moving costs, including storage unit fees. • Transportation to another area of residence. Households may choose to return to their state of former residence. Households with needs that arise as a result of an abusive situation may choose to move to another area or state. • Repairs to provide safe housing. One-time house, electrical and plumbing repairs if essential to the health and safety of the occupants, if less costly than moving to other quarters. Repairs are provided for homeowners, buyers and holders of a life estate.

2. Food Needs Issue payments for food needs only when the needs cannot be met by the DHS Food Stamp program or other community resources. Note: Once the client begins to receive HSP assistance, they are categorically eligible for food stamps for the 12-month period.

3. Medical Needs Issue payments for medical benefits only when the client is not eligible for medical benefits offered by other programs such as any DHS funded medical program. Payments issued under the HSP program might include: • Medical care for situations that appear to be life-threatening at the time of occurrence. • Medical care necessary to prevent a medical problem from becoming life threatening. • Medical care determined necessary by the joint case plan. • Prescriptions.

4. Transportation • Gas vouchers • Bus tickets • Auto repairs and maintenance • Auto insurance

5. Child Care • Childcare needed to support the joint case plan, when not available through other resources such as the DHS Employee Related Day Care Program (ERDC).

6. Job Related Supplies and Equipment • Job related supplies and equipment when not available or all JOBS Service payments have been exhausted.

7. Case Management • Joint assessment/staffing that uses HSP as a step in a long-range plan for obtaining and maintaining stable housing. • People skills, i.e.; budgeting, education, parenting skills, life skills, job training, job

search, transportation, etc. • Brokering for other services and supports that will help stabilize the family's situation. • Services to targeted populations such as teen parents, survivors of domestic violence or mentally disabled. • Education around landlord tenant laws and expectations. This could include help for clients who continually get evicted because of poor tenant practices.

3. Purpose(s) of Benefit or Service Program:

The Housing Stabilization Program is administered by the Housing and Community Services agency. The program is designed to provide assistance to low- and very-low-income homeless or at-risk households with children. The assistance helps needy families to care for children in their own homes and promote job preparation, work and marriage (TANF purposes 1 & 2).

4. Program Type. (Check one)

☒ TANF ☐ State

5. Description of Work Activities (Complete only if this program is a separate State program):

N/A

6. Total State Expenditures for the Program for the Fiscal Year: \$500,000

7. Total State MOE Expenditures under the Program for the Fiscal Year: \$500,000

8. Total Number of Families Served under the Program with MOE Funds: 598

This last figure represents (Check one):

☐ The average monthly total for the fiscal year. ☒ The total served over the fiscal year.

9. Financial Eligibility Criteria for Receiving MOE-funded Program Benefits or Services:

MOE expenditures claimed are those funds that are provided as match to the State HSP funds. To be countable as MOE, the funds must be spent on an HSP enrolled household that meets all financial and non-financial eligibility requirements and the MOE funds must be either state or local non-federal funds. The determination is made based on the financial status reports that are submitted from the local Community Action Agencies that certify the source and amount of match funds.

10. Prior Program Authorization: Was this program authorized and allowable under prior law? (Check one)

☒ Yes ☐ No

11. Total Program Expenditures in FY 1995 (NOTE: Provide only if response on question 10 is No): \$0

Attachment B TANF Cash Assistance
Grantee Information

<u>State</u> OREGON	<u>Fiscal Year</u> 2010
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Program Information

Provide the following information for EACH PROGRAM (according to the nature of the benefit or service provided) for which the State claims MOE expenditures. Complete and submit this report in accordance with the attached instructions.

1. Name of Benefit or Service Program:

TANF Cash Assistance

2. Description of the Major Program Benefits, Services, and Activities:

Oregon provides cash assistance to no parent (child only), single parent and two parent families in accordance with Title IV-A of the Social Security Act, Oregon Revised Statutes and Oregon Administrative Rules. The cash benefit is intended to assist the family with their ongoing basic needs.

3. Purpose(s) of Benefit or Service Program:

The purpose of TANF Cash Assistance is to provide cash assistance to needy families so that children may be cared for in their own homes or in the homes of relatives (TANF purpose 1).

4. Program Type. (Check one)

☒ TANF ☐ State

5. Description of Work Activities (Complete only if this program is a separate State program):

N/A

6. Total State Expenditures for the Program for the Fiscal Year: \$72,278,241

7. Total State MOE Expenditures under the Program for the Fiscal Year: \$72,278,241

8. Total Number of Families Served under the Program with MOE Funds: 26,596

This last figure represents (Check one):

☒ The average monthly total for the fiscal year. ☐ The total served over the fiscal year.

9. Financial Eligibility Criteria for Receiving MOE-funded Program Benefits or Services:

Oregon's eligibility requirements consist of the following: 1. The family must reside in Oregon. 2. The family must include a dependent child. 3. The dependent child must live with a caretaker relative who is related to them through blood, marriage or adoption. 4. Must meet non-financial eligibility factors including deprivation, enumeration, citizenship/non-citizen status, pursuit of assets, age, and school attendance where applicable. 5. Must meet financial eligibility criteria (income and resources) based on the number of people in the family. Families must have countable resources of less than \$2,500 unless they are cooperating with a case plan which increases the countable asset limit to less than \$10,000. 6. Each person must have or apply for a social security number.

10. Prior Program Authorization: Was this program authorized and allowable under prior law? (Check one)

☒ Yes ☐ No

11. Total Program Expenditures in FY 1995 (NOTE: Provide only if response on question 10 is No): \$0

Attachment B Oregon Pre-K Grantee Information

<u>State</u> OREGON	<u>Fiscal Year</u> 2010
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Program Information

<p><u>Provide the following information for EACH PROGRAM (according to the nature of the benefit or service provided) for which the State claims MOE expenditures. Complete and submit this report in accordance with the attached instructions.</u></p>
<p><u>1. Name of Benefit or Service Program:</u> Oregon Head Start Prekindergarten Program (OPK)</p>
<p><u>2. Description of the Major Program Benefits, Services, and Activities:</u> Education: The educational program is designed to meet each child's individual needs. Every child is observed and assessed on an on-going basis and receives individualized learning experiences that foster intellectual, social, emotional, and physical growth. Health: OPK emphasizes the importance of early identification of health problems. Health services include medical, dental, nutrition and mental health. Parent Involvement: An essential part of every program is the involvement of parents in their child's education planning, parent education, program planning and other operating activities. Employment and training opportunities are available to program parents. When parents are informed and confident of their ability to support their child's early learning and development, they can enhance their child's readiness for school. OPK also offers support groups and parenting classes to parents of enrolled children. Family Services: Family Advocates assist the families to assess their needs and set personal goals. OPK then helps families access existing services or provide services that build the individual strengths of families to meet personally identified goals.</p>
<p><u>3. Purpose(s) of Benefit or Service Program:</u> The OPK program is a comprehensive child development program for Oregon's lowest income children and their families. young children who are afforded scholastic preparation and earlier academic encouragement will have higher self esteem and expectations of success in life. They will be less susceptible to negative peer pressure that may lead to high risk behavior that could lead to out of wedlock pregnancies, they will be more prepared to care for children in their own homes and reduce the dependency of needy parents on government benefits by promoting job preparation and employment (TANF purposes 1, 2 & 3).</p>
<p><u>4. Program Type. (Check one)</u> <input checked="" type="radio"/> TANF <input type="radio"/> State</p>
<p><u>5. Description of Work Activities (Complete only if this program is a separate State program):</u> N/A</p>
<p><u>6. Total State Expenditures for the Program for the Fiscal Year:</u> \$9,333,993</p>
<p><u>7. Total State MOE Expenditures under the Program for the Fiscal Year:</u> \$9,333,993</p>
<p><u>8. Total Number of Families Served under the Program with MOE Funds:</u> 1,422</p>
<p><u>This last figure represents (Check one):</u> <input type="radio"/> The average monthly total for the fiscal year. <input checked="" type="radio"/> The total served over the fiscal year.</p>
<p><u>9. Financial Eligibility Criteria for Receiving MOE-funded Program Benefits or</u></p>

Services:

OPK serves Oregon's lowest income; highest need 3 and 4 year old children and their families. Families having incomes at or below 100% of the federal poverty guidelines are eligible for the program. OHS PreK grantees who receive state only funding may serve no more than 20% over income families based on the program's total enrollment. OHS PreK grantees are not allowed to determine residency as a condition of eligibility.

10. Prior Program Authorization: Was this program authorized and allowable under prior law? (Check one)

☒ Yes ☐ No

11. Total Program Expenditures in FY 1995 (NOTE: Provide only if response on question 10 is No): \$0

Attachment B Refund Tax Credits
Grantee Information

<u>State</u> OREGON	<u>Fiscal Year</u> 2010
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Program Information

<u>Provide the following information for EACH PROGRAM (according to the nature of the benefit or service provided) for which the State claims MOE expenditures. Complete and submit this report in accordance with the attached instructions.</u>
<u>1. Name of Benefit or Service Program:</u> Refund Tax Credits
<u>2. Description of the Major Program Benefits, Services, and Activities:</u> The Working Family Tax Credit provides tax relief to low income working taxpayers who must incur dependent care expenses to stay in the workplace.
<u>3. Purpose(s) of Benefit or Service Program:</u> Options that enhance the quality and affordability of childcare in Oregon permit job preparation and employment that leads to self sufficiency, family stability and lessened dependency on governmental supports (TANF purpose 2).
<u>4. Program Type. (Check one)</u> <input checked="" type="radio"/> TANF <input type="radio"/> State
<u>5. Description of Work Activities (Complete only if this program is a separate State program):</u> N/A
<u>6. Total State Expenditures for the Program for the Fiscal Year:</u> \$1,047,514
<u>7. Total State MOE Expenditures under the Program for the Fiscal Year:</u> \$1,047,514
<u>8. Total Number of Families Served under the Program with MOE Funds:</u> 1,309
<u>This last figure represents (Check one):</u> <input type="radio"/> The average monthly total for the fiscal year. <input checked="" type="radio"/> The total served over the fiscal year.
<u>9. Financial Eligibility Criteria for Receiving MOE-funded Program Benefits or Services:</u> Low income working tax payers with employment related dependent care expenses whose income is less than 250% of the federal poverty level.
<u>10. Prior Program Authorization: Was this program authorized and allowable under prior law? (Check one)</u> <input checked="" type="radio"/> Yes <input type="radio"/> No
<u>11. Total Program Expenditures in FY 1995 (NOTE: Provide only if response on question 10 is No):</u> \$0

Attachment B JOBS
Grantee Information

<u>State</u> OREGON	<u>Fiscal Year</u> 2010
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Program Information

<u>Provide the following information for EACH PROGRAM (according to the nature of the benefit or service provided) for which the State claims MOE expenditures. Complete and submit this report in accordance with the attached instructions.</u>
<u>1. Name of Benefit or Service Program:</u> Job Opportunity & Basic Skills (JOBS) Employment & Training Services
<u>2. Description of the Major Program Benefits, Services, and Activities:</u> The JOBS activities and services programs focus on preparing clients to enter the workforce, helping them find employment, and supporting them as they transition off of public assistance. In addition to work-centered services, JOBS also offers referrals to a wide range of family stability services such as assessment and treatment for drug and alcohol problems, mental health problems and help for victims of domestic violence which can all be barriers to employment. Payments are made to meet the families basic living expenses and to support participation in assigned activities. Basic living expenses can include, but are not limited to, shelter costs, utilities, household supplies and personal incidentals. Support service payments can include, but are not limited to, such needs as childcare, transportation, tools, fees and counseling. The JOBS Plus program places TANF clients in limited duration training positions with private employers. The participants receive paychecks from their employers who are reimbursed by the state.
<u>3. Purpose(s) of Benefit or Service Program:</u> The purpose of most JOBS Employment & Training services is to end the dependency of needy parents on government benefits by promoting job preparation and employment. JOBS program services are offered to non-custodial parents and non-needy caretaker relatives to improve their capacity to provide financial and emotional support for their children or minor relative in their homes. These services include a wellness component that helps to identify and address alcohol and drug, mental health, learning disability and medical issues. The desired outcomes of these strengthened relationships include a positive effect on vulnerable children who will be less likely to exhibit or participate in risky behavior, including those that result in out of wedlock pregnancies, and strengthened family structures that are a result of encouraging the emotional support from both parents (TANF purposes 1, 2 & 3)
<u>4. Program Type. (Check one)</u> <input checked="" type="radio"/> TANF <input type="radio"/> State
<u>5. Description of Work Activities (Complete only if this program is a separate State program):</u> N/A
<u>6. Total State Expenditures for the Program for the Fiscal Year:</u> \$39,522,297
<u>7. Total State MOE Expenditures under the Program for the Fiscal Year:</u> \$39,522,297

8. Total Number of Families Served under the Program with MOE Funds: 13,433

This last figure represents (Check one):

☒ The average monthly total for the fiscal year. ☐ The total served over the fiscal year.

9. Financial Eligibility Criteria for Receiving MOE-funded Program Benefits or Services:

In order to receive a JOBS support service payment, a client has to meet all three of the following criteria: 1. The client has to be one of the following people: A TANF applicant or recipient; Participating in the Pre-TANF Program; A minor parent who has become ineligible for TANF because they returned to the parent's home (per TANF policy) in the last 40 days; A TANF client participating in substance abuse or mental health diagnosis, counseling or treatment programs; A TA-DVS client who is receiving TA-DVS benefits and cooperating with the conditions of a safety plan; A non-citizen who is ineligible for TANF but who is: a) legally able to work in the United States, and b) has a child receiving TANF (State Only funds, non-MOE); Disqualified from the TANF program for failure to comply with the Child Support requirements without good cause; Non-custodial parents or non-needy caretaker relatives of children who receive TANF in Oregon. The non-custodial parent or non-needy caretaker relative must reside in Oregon and have a demonstrated need for such a payment in order to cooperate with their case plan; or A client who has left TANF due to employment who is cooperating with a case plan 2. The client has agreed to participate in an activity as outlined in the case plan. If the activities listed on the case plan are not agreeable to the client, or if the client is requesting case plan activities that are outside of what DHS wants or can provide, case managers should work with the client to find a mutually agreeable solution. This process is called conciliation. 3. The client is eligible for support services payments due to being a TANF applicant or recipient meeting the financial criteria for TANF cash assistance financial eligibility. Clients in the Pre-TANF Program are assumed eligible based on the information they provide at intake. This information is verified prior to being determined eligible for TANF cash assistance. Clients exiting TANF are also eligible for JOBS support services payments for up to one year. Support services payments can also be made to victims of domestic violence who may not meet TANF financial eligibility standards. These payments are allowed under the Family Violence Option. During the federal fiscal year there were no payments or services made on behalf of non-custodial parents. In order to receive JOBS Plus services, a client has to be found eligible to receive TANF Cash Assistance prior to entry in JOBS Plus. Once in JOBS Plus, a client will remain eligible while the time limited work activity continues, regardless of income. TANF non-financial eligibility continues to apply to the family while participating in JOBS Plus.

10. Prior Program Authorization: Was this program authorized and allowable under prior law? (Check one)

☒ Yes ☐ No

11. Total Program Expenditures in FY 1995 (NOTE: Provide only if response on question 10 is No): \$0

Certification
Certify:

This certifies that all families for which the State claims MOE expenditures for the fiscal year meet the State's criteria for "eligible families."

Signature 

Name Xochitl Esparza

Title Acting TANF Program Manager

Date Submitted 12/22/2010

Approved OMB No. 0970-0248 Form ACF-204, expires 04/30/2009.